

UC San Diego Health System MASTER SCENARIO EVENTS LIST (MSEL 3.1.2011) (0800 - 1630) VERSION 2/22/2011

DO NOT SHARE WITH EXERCISE PARTICIPANTS

TIME	INJECT #	MESSAGE SUMMARY	EXPECTED RESPONSE
8:00		Safety & pre-exercise briefing at SCVC for Controllers/Evaluators/ Safety/ Security personnel, Law Enforcement & actors (Exercise Team).	Actors and exercise team report to their exercise locations, complete set up and site controller confirms they are in place by 9:15
8:30		Police field response personnel (UCSD/SDPD) meet at SCVC for pre-exercise briefing/safety officer briefing, weapons check and walk-through of response procedures	Field Safety Officer from UCSD PD conduct safety briefing/weapons check/response procedure walk-through conducted
9:00		Participants register in Lobby [no admission after (9:15)]	Participants register, sign-in, receives hand-outs and badges
9:15		Safety Briefing	SAFETY messages & general orientation
9:15		Nursing Unit site Controllers (3rd floor) inform Reception Unit Team Leader (lobby) that all actors are in place.	Nursing Unit site Controller informs Lead Controller that all actors are in place.
9:30		Lead Controller confers with Reception Unit Leader to move participants to 3rd floor for unit orientation and data collection.	Lead Controller informs all field locations that participants will be moved to the 3rd floor.
9:30		Nursing Unit site Controllers (3rd floor) inform Lead Controller that all actors are in place.	Lead Controller informs all locations of status of 3rd floor site.
9:30 - 9:55 A.M.		Participants view the ppt; complete predrill form; unit orientation; drill placement	Participants view research PPT., complete questionnaire, receive unit orientation then are placed in position for start of exercise.
9:55		EXERCISE BEGINS	Controller announces beginning of exercise - participants be aware
9:55		Participants are conducting normal duties	Participants engaged in normal patient care and unit duties
10:00 - 10:30 A.M.	A1 - A6	Active shooter on site. Shots heard. Multiple calls from participants on play phones. (Calls on play phone are monitored by Controllers.) Injects occur with staged 4 patients and visitors	Activities and flow monitored by controllers.
		Participants take actions to leave (simulated); hide out, plan and if necessary take out the shooter (actions occur on one side of the hall and are repeated on the other)	Participants practice actions (10:00-10:30)

10:10	A-7	Announcement heard in unit (simulated overhead) "This is a DRILL - Code Grey - Active Shooter - SCVC 3 rd floor - This is a Drill) Background noise, yelling confusion heard (recording)	Controller announces using bullhorn.
10:05 - 10:10 approx.		UCSD Police arrive at scene	Field interview of Security, call for SDPD assistance.
10:20		Police Chief notifies Vice Chancellor of incident; Administrator-on-Call (AOC) Medical Center notifies CEO/COO.	HCC deferred until situation is secured. HCC members should be sheltering or not approaching Medical Center until situation secure. AOC request all pager notification: "All staff - do NOT go to SCVC or Thornton -active shooter."
10:25		Vice Chancellor informs Chancellor	Simulated Chancellor and Vice Chancellor confer with CEO, COO & AOC reference situation & response.
Ongoing during EX	A8- A9	Calls from staff on unit describing what is happening (participants simulate call to controller/ safety officers) at site	Controllers simulates dispatch asking location, description, number of person, etc.)
10:30		HCC set-up	Activate HCC at conclusion of first round (Trout Rm available 10:30 - noon) - by invitation
10:30		Drill ends - participants reset thrown items to countertop, proceed to conference room for debrief and data collection.	Unit Controller moves participants to conference room for debrief and data collection.
Approx. 10:45		Move of 5 - 6 victims to ED - possible research communication tracking (ED Controllers)	ED makes rapid internal decisions on how to manage victims coming in each door from internal access points & ED ambulance bay
10:30		Unit is reset for second group of participants - have participants return play items to counter tops.	Exercise team resets unit for second round
11:00		First set of player escorted to lobby, pick up snack box, turn in evaluation form and are released	Exercise team sets up unit of second group of participants
11:00		Lunch for exercise team & observers	Catered lunch - Coral Room (room available 10 - noon)
12:00		Second Group of participants arrives to registration (no admission after 12:15 pm)	activities repeat
12:00		Participants register in Lobby [no admission after (12:15)] -	Reception Unit Team Leader manages reception, sign-in, badges and hand outs.
12:15		Safety Briefing	Safety messages & general orientation.
12:15		Nursing Unit site Controllers (3rd floor) inform Reception Unit Team Leader (lobby) that all actors are in place.	Nursing Unit Site Controller informs Lead Controller that all actors are in place.
12:30		Lead Controller confers with Reception Unit Leader to move participants to 3rd floor for unit orientation and data collection.	Lead Controller informs all field locations that participants are moving to the 3rd floor at 12:30 for ppt, questionnaire, unit orientation and placement
12:30-12:55		Participants complete data collection and unit orientation	Research pod collects pre-drill data.

12:55		Lead controller announces begin exercise	Controller announces beginning of exercise to participants --be aware
1:10		Second event replays but no HCC and no ED pt movement (SIMULATED)	Simulated HCC & ED at end of session TWO
12:55		participants are conducting normal duties	participants engaged in normal patient care and unit duties
1:00	A1 - A6	Active shooter in building--shots heard. Multiple calls from participants on play phones. Calls on play phones monitored by controllers.	Activities and flow monitored by controllers.
1:05	A-7	Announcement heard in unit (simulated overhead) "This is a DRILL - Code Grey - Active Shooter - SCVC 3rd floor - This is a Drill) Background noise, yelling confusion heard (bullhorn)	Controller announces using bullhorn.
1:00		Participants take actions to leave (simulated); hide out, plan and if necessary take out the shooter (actions occur on one side of the hall and are repeated on the other)	Participants practice actions (12:55-1:30)
1:05-1:10		UCSD Police arrive at scene	Field interview of Security, call for SDPD assistance.
1:05	A8- A9	Calls from staff on unit describing what is happening (participants simulate call to controller/ safety officers) at site	Controllers simulates dispatch asking location, description, number of person, etc.)
1:10		SIMULATE OR INFORM participants: Police Chief notifies Vice Chancellor of incident; AOC Medical Center notifies CEO/COO.	SIMULATED HCC deferred until situation is secured. HCC members should be sheltering or not approaching Medical Center until situation secure. AOC request all pager notification: "All staff - do NOT go to SCVC or Thornton - active shooter."
1:10		SIMULATE OR INFORM participants: Vice Chancellor informs Chancellor	Simulated Chancellor and Vice Chancellor confer with CEO, COO, & AOC reference situation & response.
1:15		SIMULATE OR INFORM PLAYERS HCC set-up	Simulated only in third round
1:30		Drill ends - participants reset thrown items to countertop and move to conference room for debrief and data collection.	Unit Controller moves participants to conference room for debrief and data collection.
1:30		In conference room -Second ppt; forms and debrief for participants	Research pod shows post-drill ppt., participants complete post-drill questionnaire and a debriefing follows.
1:30		Simulated move of victims to ED	Simulated - information only
2:00		Unit is reset for second group of participants	Exercise team resets unit
2:00		Second set of player escorted to lobby, pick up snack box, turn in evaluation and are released	Exercise team sets up unit for third group of participants
2:00		BREAK	Break - lobby patio SCVC by fountain

2:30		Third Group of participants arrives to registration (no admission after 2:45 pm)	activities repeat
2:45		Participants register in Lobby [no admission after (2:45)	Reception Unit Team Leader manages reception, sign-in, badges and hand outs
2:45		Safety Briefing	Safety messages & general orientation.
2:50		ICU site Controllers (3rd floor) inform Reception Unit Team Leader (lobby) that all actors are in place.	ICU Site Controller informs Lead Controller that all actors are in place.
3:00:00-3:25		Lead Controller confers with Reception Unit Leader to move participants to 3rd floor for unit orientation and data collection.	Lead Controller informs all field locations that participants are being moved to the 3rd floor at 3:00 for research ppt., questionnaire & orient to location
3:25-4:00		Nursing Unit site Controllers (3rd floor) inform Lead Controller that all participants and actors are in place. Begin Ex.	Lead Controller informs all locations to begin exercise.
3:25		participants are conducting normal duties	participants engaged in normal patient care and unit duties
3:30	A1 - A6	Active shooter in building-shots heard. Multiple calls from participants on play phones. (Calls on play phones monitored by controllers).	Activities and flow monitored by controllers.
3:35	A-7	Announcement heard in unit (simulated overhead) "This is a DRILL - Code Grey - Active Shooter - SCVC 3rd floor - This is a Drill" Background noise, yelling confusion heard (bullhorn)	Controller announces using bullhorn.
3:40		UCSD Police arrive at scene	Field interview of Security, call for SDPD assistance.
3:35		Participants take actions to leave (simulated); hide out, plan and if necessary take out the shooter (actions occur on one side of the hall and are repeated on the other)	Participants practice actions (3:25- 4:00)
3:40		SIMULATED Police Chief notifies Vice Chancellor of incident; AOC Medical Center notifies CEO/COO.	Simulated HCC deferred until situation is secured. HCC members should be sheltering or not approaching Medical Center until situation secure. AOC request all pager notification: All staff - do NOT go to SCVC or Thornton -active shooter
3:40		SIMULATED Vice Chancellor informs Chancellor	Simulated Chancellor and Vice Chancellor confer with CEO, COO, & AOC reference situation & response.
3:30 continuous	A8- A9	Calls from staff on unit describing what is happening (participants simulate call to controller/ safety officers) at site	Controllers simulates dispatch asking location, description, number of person, etc.)
3:50		SIMULATED HCC set-up	SIMULATED Activate HCC at conclusion of first round only

4:00		Drill ends - participants move to conference room for debrief and data collection.	Unit Controller moves participants to conference room for debrief and data collection.
4:10		SIMULATED Move of 5 - 6 victims to ED - possible research communication tracking	SIMULATED ED makes rapid internal decisions on how to manage victims coming in each door from internal access points & ED ambulance bay
4:30		Exercise team not involved in debrief cleans up	
4:30		Last set of participants escorted to lobby, pick up snack box, turn in evaluation and are released	Reception Unit Leader accounts for all documents and reception area clean up with exercise team area.